



**NORTH CENTRAL FIRE PROTECTION DISTRICT
MEETING AGENDA**

December 19, 2024

4:30 p.m.

15850 W. Kearney Blvd., Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call
- C. Invocation
- D. Flag Salute

2. AGENDA APPROVAL

3. PUBLIC COMMENTS/PRESENTATIONS

This portion of the meeting is reserved for members of the public to address the Board on items of interest that are not on the agenda and are within the subject matter jurisdiction of the Board. Speakers are limited to five minutes. It is requested that no comments be made during this period on items on the agenda. Members of the public wishing to address the Board on items on the agenda should notify the Chair when that Agenda item is called, and the Chair will recognize your discussion at that time. It should be noted the Board is prohibited by law from taking any action on matters discussed that are not on the agenda.

4. CONSENT ITEMS

Matters listed under the Consent Calendar are routine and will be enacted by one motion and vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Board Member may request an item be removed from the Consent Items, which will be considered separately.

- A. [Minutes](#) – November 21, 2024
- B. [Disbursement List](#) – November 2024
- C. Monthly Financial Reports
 - 1. [Fresno County](#): Cash Balances – All Funds
 - 2. [Budget Variance Report](#): YTD Expenses Compared to Budget
 - 3. [Revenue and Reimbursement Report](#)

- D. [Second Reading and Adoption of Ordinance 2024-01](#) Amending the North Central Fire Protection District Master Fee Schedule

Recommendation: Board waive the second reading and Adopt Ordinance 2024-01, Amending the North Central Fire Protection District Master Fee Schedule.

- E. [Resolution 24-13](#) Authorizing the Disposition of Excess Property

Recommendation: Board adopt Resolution No. 24-13, declaring the listed items as surplus and authorize District staff to dispose of the property in a manner consistent with State law, this resolution, and in the best interest of the District.

5. PUBLIC HEARINGS

6. ACTION ITEMS

7. FIRE CHIEF REPORT

- A. Fire Incident/Fire Prevention Report
- B. Operational Update

8. BOARD MEMBER COMMENTS/REPORTS/ANNOUNCEMENTS

9. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code Section 54957.6
Employee Organization: North Central Professional Firefighters Association
Local 5260

10. ADJOURNMENT

ADA Compliance and Reasonable Accommodation. In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the District at 559-878-4550. Notification provided a minimum of 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

Public Inquiries. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m., seven business days before the scheduled Board meeting, to do so. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. Agenda items will be available for review 72 hours prior to the meeting at 15850 W. Kearney Blvd., Kerman, CA 93630 or www.northcentralfire.org.

AGENDA POSTING CERTIFICATION

I, Amanda Souza, Secretary for North Central Fire Protection District, do hereby declare under penalty of perjury that I caused the above agenda to be posted at North Central Fire Station at 15850 W. Kearney Blvd., Kerman, CA 93630 and on the website at [www.https://www.northcentralfire.org](https://www.northcentralfire.org).

Date: December 16, 2024

/s/ Amanda Souza, Secretary



**NORTH CENTRAL FIRE PROTECTION DISTRICT
MINUTES**

November 21, 2024

4:30 p.m.

15850 W. Kearney Blvd., Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order – **4:30 p.m.**
- B. Roll Call – **All present except Chairman Abrahamian**
- C. Invocation – **Pastor Tom Boonstra**
- D. Flag Salute – **Chief Henry**

2. AGENDA APPROVAL

Motion made by Director Folio, Seconded by Director Golden, Voting Aye, Director Folio, Director Golden, Director Nonini, Director Souza

3. PUBLIC HEARINGS

- A. Introduction and First Reading of Ordinance 2024-01 Amending the North Central Fire Protection District Master Fee Schedule

Recommendation:

- 1. Review of Ordinance 2024-01 and the proposed schedule of fees:
- 2. Conduct Public Hearing and first reading of Ordinance 2024-01

Opened PH at 4:37 p.m. no public comment. Closed PH at 4:48 p.m.

Motion made by Director Folio, Seconded by Director Golden, Voting Aye, Director Folio, Director Golden, Director Nonini, Director Souza

The second reading and adoption of Ordinance 2024-01 is scheduled for December 19, 2024.

4. PUBLIC COMMENTS/PRESENTATIONS

- 1. Kyle Harp, President of Local 5260
- 5. Cameron Wilt, Vice President of Local 5260

6. CONSENT ITEMS

- A. Minutes – October 24, 2024
- B. Disbursement List October 2024
- C. Monthly Financial Reports
 - 1. Fresno County: Cash Balances – All Funds
 - 2. Budget Variance Report: YTD Expenses Compared to Budget
 - 3. Revenue and Reimbursement Report
- D. Resolution 24-12 Disposition of Excess Property

Recommendation: The Board adopts Resolution No. 24-12, declaring the listed items surplus and authorizing District staff to dispose of the property in a manner consistent with State law, this resolution, and the District's best interest.

Motion made by Director Folio, Seconded by Director Golden, Voting Aye, Director Folio, Director Golden, Director Nonini, Director Souza

7. ACTION ITEMS - None

8. FIRE CHIEF REPORT

- A. Fire Incident/Fire Prevention Report
- B. Operational Updates
 - 1. Apparatus Sales
 - 2. Bullard-Maroa No. 3 Reorganization
- C. Administrative Updates
 - 1. **PERB Decision – Legal Counsel Summary read to the Board and added to the agenda as additional documents.**

9. BOARD MEMBER COMMENTS/REPORTS/ANNOUNCEMENTS

10. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 - Initiation of Litigation Pursuant to Government Code Section 54956.9(d) (4)
 - One (1) Potential Case

Recessed 5:19 p.m.

Reconvened 6:11 p.m.

No reportable action.

11. ADJOURNMENT

**Motion made by Director Folio, Seconded by Director Golden, Voting Aye,
Director Folio, Director Golden, Director Nonini, Director Souza**

Adjourned 6:13 p.m.

MINUTES CERTIFICATION

I, Amanda Souza, Secretary for North Central Fire Protection District, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the Board meeting held on the first date above written at North Central Fire Protection District, 15850 W. Kearney Boulevard, Kerman, CA 93630.

Date: _____

Amanda Souza, Secretary

**North Central Fire Protection District
Disbursements**

4. B

November 1, 2024 - November 30, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
11/01/2024	11286	Iron Cross Tractor Services LLC	Weed Abatement Services	6,764.30
11/04/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 11/01/2024	1.75
11/04/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 11/01/2024	1.75
11/05/2024		Clyde Lansing	Consultant	198.00
11/05/2024		NCPFA, LOCAL 5260	Union Dues	3,047.50
11/07/2024	11287	APEX Valley Roofing Inc.	Roof Repair Finished	1,280.00
11/07/2024	11288	ASi Administrative Solutions	Dental/Vision Premiums	2,614.60
11/07/2024	11289	Bauer Compressors, Inc.	SCBA Repair	2,015.00
11/07/2024	11290	Biola CSD	Utilities: Water	516.71
11/07/2024	11291	Brindlee Mountain Fire Apparatus	Apparatus Sale Fee	9,500.00
11/07/2024	11292	Cheryl Carlson	Financial Consulting	7,246.25
11/07/2024	11293	City of Fresno - Utilities	Utilities: Water	106.52
11/07/2024	11294	City of Kerman	Utilities: Water	762.87
11/07/2024	11295	Cook's, Inc.	Radio Maintenance	9,311.23
11/07/2024	11296	Fire Safety Solutions Inc.	County Plan Reviews	3,250.00
11/07/2024	11297	Fire Station Furniture	Recliner custom Embroidered Headrest	329.97
11/07/2024	11298	Gill Chevrolet	Vehicle Maint & Repair	1,028.35
11/07/2024	11299	John Hancock USA	Plan Contribution - 457	8,059.19
11/07/2024	11300	John Nipp	Station 54 Rent	3,400.00
11/07/2024	11301	Employee Reimbursement	Board Health Ins. Reimb. November	957.92
11/07/2024	11302	LC SERVICES	Vehicle Maintenance	653.90
11/07/2024	11303	Loperena Antenna Sites	Owens Mountain Antenna Site Lease	1,853.00
11/07/2024	11304	Mac's Equipment	Part for Apparatus	694.11
11/07/2024	11305	Employee Reimbursement	Board Health Ins. Reimb November	1,030.17
11/07/2024	11306	Employee Reimbursement	Board Health Ins. Reimb November	196.22
11/07/2024	11307	NBS	Consulting Services	1,617.50
11/07/2024	11308	ODP Business Solutions	Office Supplies	773.65
11/07/2024	11309	PG&E	Utilities	1,396.28
11/07/2024	11310	Real-Time, Inc.	Computer Support/Maintenance	1,879.50
11/07/2024	11311	REPUBLIC	Utilities - Trash Disposal	175.52
11/07/2024	11312	ROBERT V. JENSEN	Fuel	3,802.74
11/07/2024	11313	Employee Reimbursement	Board Health Ins. Reimb. November	957.92
11/07/2024	11314	San Joaquin Valley Air Control Dist.	Permit to Operate Fee	611.00
11/07/2024	11315	Sebastian	Phone & Long Distance Service	169.43
11/07/2024	11316	Sierra Data Management & Storage In	Storage of Scanned Documents	79.64
11/07/2024	11317	Sierra HR Partners, Inc.	HR Consultant	125.00
11/07/2024	11318	Sierra Lock	Station Locks and Security	22.75
11/07/2024	11319	Slumberger	Station Supplies & Maintenance	551.34
11/07/2024	11320	Employee Reimbursement	Employee Reimbursement	1,948.00
11/07/2024	11321	U.S. Bank PARS	Pension Plan Contributions	59,294.79
11/07/2024	11322	U.S. Bank Voyager Fleet Systems	Voyager Card Fuel Purchases	4,008.90
11/07/2024	11323	Valley Farm Supply, Inc.	Station Supplies, Station Maintenance, Apparatus	387.57
11/07/2024	11324	Verizon	Toughbooks Data Plan	646.17
11/07/2024	11325	Verizon Wireless	Cell Phone - Operations	18.50
11/07/2024	11326	Vestis	Linen Service	551.84
11/07/2024	11327	Wally's Tire & Wheel	Apparatus Maint. & Repair	74.73
11/08/2024	E-pay	EDD	698-1613-0 QB Tracking # 269297518	513.14
11/08/2024	E-pay	United States Treasury	Taxes QB Tracking # 269317518	1,216.14
11/13/2024	E-pay	EDD	698-1613-0 QB Tracking # -93812286	16,470.61
11/13/2024	E-pay	United States Treasury	Taxes QB Tracking # -93848286	40,769.24
11/14/2024		QuickBooks Payroll Service	Created by Payroll Service on 11/13/2024	210,333.89
11/15/2024	11328	Antonio Robinson	ROP Instructor	2,210.00
11/15/2024	11329	APEX Valley Roofing Inc.	Roof Repair Finished	37,730.00
11/15/2024	11330	ARBA	Group Life Insurance	193.01
11/15/2024	11331	AT&T	Phone & Long Distance Service	64.60
11/15/2024	11332	AT&T Mobility	Phone & Long Distance Service	1,683.87
11/15/2024	11333	Barrios Site Services, Inc.	Portable Restroom Service	200.00
11/15/2024	11334	Cheryl Carlson	Financial Consulting	3,506.25
11/15/2024	11335	Employee Reimbursement	Travel	1,514.65
11/15/2024	11336	City of Fresno - Utilities	Utilities: Water	123.75
11/15/2024	11337	Comcast Business	Internet & Phone Services	1,633.19
11/15/2024	11338	CSG Consultants, Inc	Plan Consultants	4,026.50
11/15/2024	11339	Department of Justice	Finger Prints	147.00
11/15/2024	11340	Failsafe Testing, LLC	Ladder Testing & Maintenance	3,712.00
11/15/2024	11341	Fastenal Company	Station Supplies	1,381.87
11/15/2024	11342	Fire Apparatus Solutions	Apparatus Repairs	37,660.35
11/15/2024	11343	Fresno County DPH - EMS Division	Dispatch Service	16,078.00

**North Central Fire Protection District
Disbursements**

November 1, 2024 - November 30, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
11/15/2024	11344	IAFC	Membership Dues	108.33
11/15/2024	11345	ImageTrend Inc.	Computer Software	3,785.25
11/15/2024	11346	Industrial Electrical Company	Generator	250.00
11/15/2024	11347	John Hancock USA	Plan Contribution - 457	4,859.19
11/15/2024	11348	Kerman C of C	Membership	40.00
11/15/2024	11349	L.N. Curtis, Inc.	Apparatus Equipment	3,547.05
11/15/2024	11350	Mac's Equipment	Part for Apparatus	11.38
11/15/2024	11351	Mayson Ace Hardware	Station Maintenance	19.04
11/15/2024	11352	Mid Valley	Utilities: Trash Disposal	109.18
11/15/2024	11353	Mid Valley (2)	Dumpster Rental	186.98
11/15/2024	11354	Mid Valley Disposal 3	Trash	495.92
11/15/2024	11355	ODP Business Solutions	Office Supplies	1,454.45
11/15/2024	11356	ORKIN, LLC	Pest Control Services	320.95
11/15/2024	11357	Quad knopf, Inc	Consulting Fee	10,640.00
11/15/2024	11358	Employee Reimbursement	Employee Reimbursment	97.33
11/15/2024	11359	ROBERT V. JENSEN	Fuel	511.77
11/15/2024	11360	Slumberger	Station Supplies & Maintenance	335.31
11/15/2024	11361	Sparkletts	Drinking Water	572.45
11/15/2024	11362	Streamline Software, Inc.	Web Maintenance	497.00
11/15/2024	11363	U.S. Bank Cal-Card	Credit Card Payment	30,080.41
11/15/2024	11364	U.S. Bank PARS	Pension Plan Contributions	59,597.11
11/15/2024	11365	Vestis	Linen Service	574.40
11/18/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 11/15/2024	1.75
11/19/2024		NCPFA, LOCAL 5260	Union Dues	3,047.50
11/22/2024	11366	Baker Manock & Jensen	Legal Service	5,531.77
11/22/2024	11367	Center State Fence Inc.	Fence Trash Encloser	6,760.00
11/22/2024	11368	Cheryl Carlson	Financial Consulting	2,890.00
11/22/2024	11369	Comcast	Internet & Phone Services	240.66
11/22/2024	11370	Consolidated Services, Inc.	A/C	9,505.00
11/22/2024	11371	Cook's, Inc.	Radio Maintenance	60,755.28
11/22/2024	11372	County of Fresno - POB	POB Payment	17,528.08
11/22/2024	11373	Fastenal Company	Station Supplies	1,464.92
11/22/2024	11374	Fire Risk Management Services (FRM)	Health Insurance December	70,789.98
11/22/2024	11375	Employee Reimbursement	Travel	919.11
11/22/2024	11376	National Fire Fighter Corp	Apparatus Equip	1,240.08
11/22/2024	11377	Nwestco LLC	Apparatus Maint	281.07
11/22/2024	11378	PG&E	Utilities	2,373.97
11/22/2024	11379	Priceless Kreations, Inc.	Employee Uniform	2,604.77
11/22/2024	11380	Real-Time, Inc.	Computer Support/Maintenance	2,015.50
11/22/2024	11381	ROBERT V. JENSEN	Fuel	1,316.38
11/22/2024	11382	Slumberger	Station Supplies & Maintenance	425.44
11/22/2024	11383	UBEO West, LLC	Copier Maintenance	550.16
11/22/2024	11384	United Health Centers of the SJV Inc	Professional Service	2,200.00
11/22/2024	11385	UNITEDHEALTHCARE INS	Prior Board Member Insurance	519.50
11/22/2024	11386	Vestis	Linen Service	228.12
11/25/2024	E-pay	EDD	698-1613-0 QB Tracking # 54360714	18,373.10
11/25/2024	E-pay	United States Treasury	Taxes QB Tracking # 54390714	44,787.58
11/26/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 11/25/2024	1.75
11/26/2024		QuickBooks Payroll Service	Created by Payroll Service on 11/25/2024	229,994.14
11/26/2024		QuickBooks Payroll Service	Created by Payroll Service on 11/25/2024	277.05
11/27/2024		NCPFA, LOCAL 5260	Union Dues	3,335.00

Board Action: To approve disbursements from West America general account as presented for the total amount of \$1,133,131.30 for November 2024.

\$ 1,133,131.30

**NORTH CENTRAL FIRE PROTECTION DISTRICT
FUND CASH BALANCES**

FUND CASH BALANCES	GENERAL	CAPITAL EQUIPMENT	BUILDING	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY	TOTAL OF ALL FUNDS
FUND CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 11/1/2024	\$ 1,857,372.46	\$ 4,786,097.54	\$ 360,866.57	\$ 700,684.29	\$ 36,958.81	\$ 366,550.31	\$ 128,363.97	\$ 8,236,893.95
Ending Balance 11/30/2024	\$ 1,067,886.89	\$ 4,786,097.54	\$ 360,866.57	\$ 701,915.28	\$ 36,958.81	\$ 366,550.31	\$ 128,363.97	\$ 7,448,639.37

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2024 - JUNE 2025**

4. C. 2

Services, Supplies and Maintenance	Fiscal Year 2024 - 2025 Budget	Activity thru October	November	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Pension Obligation Bonds	\$ 211,200	\$ 70,112.32	\$ 17,528.08	\$ 87,640.40	41.5%	\$123,559.60	58.5%
Property, Auto & Liability Insurance	208,700	208,648.00	0.00	208,648.00	100.0%	52.00	0.0%
Personal Protective Equipment	65,000	10,225.87	478.74	10,704.61	16.5%	54,295.39	83.5%
Health, Fitness and Safety	28,000	4,588.92	0.00	4,588.92	16.4%	23,411.08	83.6%
Fire Prevention	154,200	25,889.38	7,276.50	33,165.88	21.5%	121,034.12	78.5%
Communications	308,000	30,605.73	105,201.21	135,806.94	44.1%	172,193.06	55.9%
Food	6,000	3,353.97	376.81	3,730.78	62.2%	2,269.22	37.8%
Apparatus Maintenance	420,000	159,600.96	43,946.02	203,546.98	48.5%	216,453.02	51.5%
Apparatus Tools, Equipment & Hose	118,100	4,881.90	1,568.78	6,450.68	5.5%	111,649.32	94.5%
Equipment Maintenance	30,100	3,151.28	200.00	3,351.28	11.1%	26,748.72	88.9%
SCBA Masks & Maintenance	59,000	40,264.11	2,015.00	42,279.11	71.7%	16,720.89	28.3%
Computers & Office Equipment	99,000	68,234.77	15,164.75	83,399.52	84.2%	15,600.48	15.8%
Facility Maintenance	222,000	38,483.08	65,787.80	104,270.88	47.0%	117,729.12	53.0%
Station Supplies	62,000	20,949.89	7,330.25	28,280.14	45.6%	33,719.86	54.4%
Fuel	155,000	54,704.80	9,237.79	63,942.59	41.3%	91,057.41	58.7%
Utilities	130,000	49,696.91	7,013.75	56,710.66	43.6%	73,289.34	56.4%
Training	240,800	42,701.50	10,467.65	53,169.15	22.1%	187,630.85	77.9%
Travel Expenses	25,000	4,841.45	6,460.53	11,301.98	45.2%	13,698.02	54.8%
Membership Dues & Subscriptions	19,100	18,764.50	5,745.43	24,509.93	128.3%	-5,409.93	-28.3%
Professional Services	400,000	173,989.51	38,813.59	212,803.10	53.2%	187,196.90	46.8%
County of Fresno - Dispatch Services	193,000	64,312.25	16,078.00	80,390.25	41.7%	112,609.75	58.3%
Office Supplies and Postage	24,300	7,955.91	4,373.61	12,329.52	50.7%	11,970.48	49.3%
Station 54 Lease	45,000	13,600.00	3,400.00	17,000.00	37.8%	28,000.00	62.2%
FCERA Payment Financing	416,800	207,612.65	0.00	207,612.65	49.8%	209,187.35	50.2%
Apparatus Financing Payment	408,700	179,724.92	0.00	179,724.92	44.0%	228,975.08	56.0%
Totals	\$ 4,049,000	\$ 1,506,894.58	\$ 368,464.29	\$ 1,875,358.87	46.3%	\$ 2,173,641.13	53.7%

5th month of fiscal year - average = 41.7%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2024 - JUNE 2025**

Wages, Benefits and POB	Fiscal Year 2024 - 2025 Budget	Activity thru October	November	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	\$ 58,000	\$ 18,373.51	\$ 3,469.23	\$ 21,842.74	37.7%	\$ 36,157.26	62.3%
Prior Board Member Benefits	6,000	2,103.61	528.50	2,632.11	43.9%	3367.89	56.1%
Surviving Spouse Benefits	13,000	5,029.60	9.00	5,038.60	38.8%	7961.40	61.2%
Employee Wages and Benefits	9,781,500	3,706,230.25	647,539.72	4,353,769.97	44.5%	5,427,730.03	55.5%
Total Wages and Benefits	\$ 9,858,500	\$ 3,731,736.97	\$ 651,546.45	\$ 4,383,283.42	44.5%	\$ 5,475,216.58	55.5%
Fund Expenditures per Budget							
CDBG Off-Road Water Tender	\$ 350,500	0.00	\$ -	\$ -	0.0%	\$ 350,500	100.0%
Misc Building Fund Expenditures	10,000	0.00	0.00	0.00	0.0%	10,000.00	100.0%
Misc Capital Improvement Projects	100,000	0.00	0.00	0.00	0.0%	100,000.00	100.0%
Station 55 Improvements	33,000	0.00	0.00	0.00	0.0%	33,000.00	100.0%
NCFPD Microwave Upgrades	-	0.00	0.00	0.00	0.0%	0.00	
Stations 58 Roof	38,400	0.00	0.00	0.00	0.0%	38,400.00	100.0%
Land Purchase Finance Payment	327,000	0.00	0.00	0.00	0.0%	327,000.00	100.0%
Preliminary Land Studies	350,000	0.00	0.00	0.00	0.0%	350,000.00	100.0%
Total Fund Expenditures	\$ 1,208,900	\$ -	\$ -	\$ -	0.0%	\$ 1,208,900.00	100.0%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2024 - JUNE 2025**

4. C. 3

Revenue	Fiscal Year 2024 - 2025 Budget	Activity thru October	November	YTD Total	% of Budget Received	Budget Remaining	%
Property Taxes	\$ 12,721,900	\$ 117,243.62	\$ 11,745.42	\$ 128,989.04	1%	\$ 12,592,910.96	99%
Interest (County Investment Pool)	240,000	2,060.60	0.00	2,060.60	1%	237,939.40	99%
Fees, Permits, Plan Checks & Cost Recovery	100,000	60,805.64	641.00	61,446.64	61%	38,553.36	39%
Ambulance Station Lease	21,000	6,762.00	0.00	6,762.00	32%	14,238.00	68%
Tower Rental	34,000	11,012.00	2,753.00	13,765.00	40%	20,235.00	60%
FCC ISA/Training Reimbursement	189,600	148,956.07	0.00	148,956.07	79%	40,643.93	21%
Reimbursement for Priority One Calls	15,000	3,959.48	0.00	3,959.48	26%	11,040.52	74%
Miscellaneous Income	35,000	77,741.04	70,164.37	147,905.41	423%	-112,905.41	-323%
Revenue Totals	\$ 13,356,500	\$ 428,540.45	\$ 85,303.79	\$ 513,844.24	3.85%	\$ 12,842,655.76	96.2%
Reimbursable Items							
SHSGP and OES Grant Reimbursements	\$ 29,600	\$ 28,965.40	\$ -	\$ 28,965.40	98%	\$ 634.60	2%
Strike Team Reimbursement	72,800	124,750.01	234,043.13	358,793.14	493%	-285,993.14	-393%
2020 SAFER Grant	742,000	352,399.92	0.00	352,399.92	47%	389,600.08	53%
2022 AFG Training Grant	140,500	89,700.00	0.00	89,700.00	64%	50,800.00	36%
Reimbursement Totals	\$ 984,900	\$ 595,815.33	\$ 234,043.13	\$ 829,858.46	84.26%	\$ 155,041.54	16%



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Michael Golden

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters
 15850 W. Kearney Boulevard
 Kerman, California 93630-9335
 (559) 275-5531 • FAX (559) 846-3788
www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: December 19, 2024

SUBJECT: Second Reading and Adoption of Ordinance 2024-01 Amending the North Central Fire Protection District Master Fee Schedule

At the Board meeting on November 21, 2024, a public hearing was noticed and held on the proposed amendment of the North Central Fire Protection District's Master Fee Schedule.

The Board reviewed the amended Master Fee Schedule during the meeting, and there were no public objections to the proposed fees.

The last update to the current Master Fee Schedule for various operational, enforcement, and inspection activities was in 2010 when the North Central Fire Protection District ("District") was under contract with the City of Fresno for service. Since that time, changes in labor costs, the California Fire Code, and local enforcement have occurred. A Request for Proposal was issued to retain a qualified consultant to comprehensively review the District's existing fees and charges and compare current service costs with existing cost recovery levels. After a review of the proposals received, staff engaged the services of NBS Government Finance Group to perform the fee study ("Fee Study").

The District has authority to adopt fees pursuant to Article XIII C of the California Constitution, also known as Proposition 26 ("Prop. 26"), and the California Fire Protection District Law (Health and Safety Code Section 13800 et seq.) (the "Act").

The Act authorizes "a district board to charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged." (Health & Safety Code Section 13916(a).) Under the Act, no fee may exceed the costs reasonably borne by a district in providing the service or enforcing the regulation for which the fee is charged.

Prop. 26, adopted by the voters of California in 2010, redefines fees and charges levied by local agencies as "taxes" subject to voter approval unless one of the seven exceptions apply. The fees described in this Study are exempted from voter approval as a tax

because they are (1) fees imposed for a specific government service or product provided directly to the person paying the fee, that does not exceed the reasonable cost of providing service and (2) charges imposed for reasonable regulatory costs (i.e. licenses, audits, inspections, permits) that do not exceed the reasonable cost of service. The fees proposed in the Fee Study comply with Prop. 26 and the Act.

Several new fees are proposed to ensure that all services provided by the District are included such as expediting plan reviews, providing a fire clearance, and the inclusion of administrative costs for hazmat and emergency responses when cost recovery is applicable.

Extensive format and rate structure changes to the current Master Fee Schedule are recommended based on the results of this study. Staff is recommending full cost recovery at 100 percent, as the recommended rates are reflective of the cost of services provided by the District, and the updated schedule presents those fees in a clearer format to the public.

In addition to the fees proposed in the Fee Study, staff also recommends adding General Administrative Penalties and Fees to the Master Fee Schedule. Prop. 26's definition of "tax" also exempts from its voter approval requirements "[a] fine, penalty, or other monetary charge imposed by a local government, as a result of a violation of the law." These include fees for processing a dishonored check, accounts receivable late payment fees, and interest penalties consistent with Prop. 26.

Also included in this new section is a weed abatement administrative fee to cover the cost to the District of non-compliant property abatement management and placing abated property costs on the tax rolls. For those properties requiring further staff and legal assistance to ensure compliance with District standards and regulations, the staff recommends that those actual costs be charged to the property owner, including all staff and legal costs related to enforcement, consistent with Prop. 26 and the Act.

Attachment "A" reflects the current red-lined changes and the new proposed fee schedule. The proposed timeline was as follows:

Public Hearing and Ordinance Introduction	November 21, 2024
Second Reading and Adoption	December 19, 2024

The ordinance (Attachment "B") will become effective 30 days after it is adopted. Within 15 days of passage, a summary of the ordinance or amendment will be published with the names of the members voting for or against it.

Staff recommends the fees be adjusted annually using a percentage not greater than the percentage increase in the Consumer Price Index (CPI). The CPI recommended for this purpose is the Consumer Price Index for All Urban Consumers—All Items, U.S. City Average, and this has been noted on the Master Fee Schedule.

Recommended Actions: Board waive the second reading and adopt Ordinance 2024-01, Amending the North Central Fire Protection District Master Fee Schedule.

ORDINANCE NO. 2024-01

**AN ORDINANCE ESTABLISHING A MASTER FEE SCHEDULE
OF THE NORTH CENTRAL FIRE PROTECTION DISTRICT**

WHEREAS, pursuant to Article XIII C of the California Constitution ("Prop. 26") and the California Fire Protection District Law (Health and Safety Code Section 13800 et seq.) (the "Act"), including Health and Safety Code section 13916, the Board of Directors of the North Central Fire Protection District (the "District") seeks to establish a Master Fee Schedule to cover the costs of providing District services or the cost of enforcing any regulation for which its fees are charged; and

WHEREAS, the fees contained in the Master Fee Schedule attached hereto as Exhibit "1" and incorporated herein by reference reflect the actual cost to the District of providing the service or enforcing the regulation; and

WHEREAS, adequate notice was given; data indicating the amount of cost, or estimated cost, required to provide the service or the cost of enforcing any regulation for which the fee is charged and the revenue sources anticipated to provide the service or the cost of enforcing any regulation, including general fund revenues, was made available to the public; and a public hearing regarding the proposed fees was held on November 21, 2024; and

NOW THEREFORE, the North Central Fire Protection District Board of Directors ordains as follows:

Pursuant to Prop. 26 and the Act, including Health and Safety Code section 13916, the District hereby adopts the schedule of fees as set forth in the attached Exhibit "1".

This Ordinance shall be in force and effect thirty (30) days from and after its passage, adoption and approval.

PASSED, ADOPTED AND APPROVED this 19th day of December, 2024, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing ordinance is hereby approved.

Board Vice Chairperson

Rusty Nonini

ATTEST:

Amanda Souza
Board Secretary



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Michael Golden
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MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: December 19, 2024

SUBJECT: Resolution 24-13 Authorizing the Disposition of Excess Property

District staff has identified surplus items for sale, donation, or disposal.

Resolution No. 24-13 designates certain items as surplus and authorizes their disposal by District staff.

The list of surplus property is listed as Exhibit A of the resolution.

Recommended Action: The Board adopts Resolution No. 24-13, declaring the listed items surplus and authorizing District staff to dispose of the property in a manner consistent with State law, this resolution, and the District's best interest.

RESOLUTION NO. 24-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF NORTH CENTRAL FIRE PROTECTION DISTRICT AUTHORIZING THE DISPOSITION OF EXCESS PROPERTY

WHEREAS, the North Central Fire Protection District (the "District"), a California fire protection district, owns the excess property described in Exhibit A; and

WHEREAS, Health and Safety Code section 13861 governs fire protection Districts disposal of assets and states that "A district shall have and may exercise all rights and powers, expressed or implied, necessary to carry out the district's purposes," including the power to "acquire any property" and to "dispose of the property for the benefit of the district; and

WHEREAS, the excess property is not needed for any purposes of the District; and

WHEREAS, the District desires to sell, donate, or dispose of the property and retain any revenues from such sale in the District's General Fund; and

WHEREAS, the District's Board delegates to its staff any reasonable means of selling, donating, or disposing of such property.

NOW, THEREFORE, BE IT RESOLVED by the North Central Fire Protection District Board of Directors:

1. Declares the excess property described in Exhibit A no longer needed for the purposes of the District.
2. Releases all District's rights, title, and interest in the property.
3. Authorizes District staff to dispose of the property in a manner consistent with State law, this resolution, and in the District's best interest.

PASSED and ADOPTED at a regular meeting of the Board of Directors of the North Central Fire Protection District, held this 19th day of December 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

[Attestation on separate page.]

The foregoing resolution is hereby approved.

Board Vice Chairperson

Rusty Nonini

ATTEST:

Amanda Souza
Board Secretary

Exhibit A

Surplus List – Resolution 24-13

1 set	Set of heavy vehicle lifts 15'x19"
35	MSA Firehawk M7 SCBA
48	MSA Firehawk M7 Masks
1	MSA Ultralite SCBA w/mask
2 ea	Hurst high Pressure Spreader, Cutter, Ram
1	Hurst High pressure Power unit
2 ea	Hurst Low pressure Spreader, Cutter, Ram
2	Hurst Low Pressure Power unit
1	Hurst Tool box Misc/Jaws parts, tips, chains
1 set	Hurst Case with extra spreader/cutter arms
Multiple	Hurst High and Low-pressure lines
2	Laerdal Airway Management Trainer
1	Metal Storage box
2	Metal Folding stands
1	Old OOS MSA 4 gas
2	Dewalt Sawzall with case/No batteries
2	Bags of extrication Chains
1	Porta Power Hydraulic kit in case
4	Heavy Tarp material bags
4	Dupont Tyvek suits