

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, OCTOBER 26, 2017
5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:30 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Ken Abrahamian, Mr. Keith Koligian, Mr. Rusty Souza, and Mr. Rusty Nonini arrived a few minutes after roll call.

Also present were Fire Chief Kerri Donis, Mr. Ken Price, Mr. Joe Marchini and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Mr. Barcelos and the flag salute was led by Mr. Koligian.

3. PUBLIC COMMENTS

There were no comments

4. CONSENT TO AGENDA

5. APPROVAL OF MINUTES

A. Minutes of the Regular Board Meeting of September 28, 2017 and Minutes of the Special Board Meeting of October 12, 2017.

Motion: To approve the minutes of the Regular Board Meeting of September 28, 2017, as submitted.

Moved by: Mrs. Belluomini, second by Mr. Koligian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0

Motion: To approve the minutes of the Special Board Meeting on October 12, 2017, as submitted.

Moved by: Mrs. Belluomini, second by Mr. Koligian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0

6. PRESENTATIONS – CORRESPONDENCE – REPORT/FIRE CHIEF

A. Fire Chief General Update

1) September Incident Report – Information only

Chief Donis reported the call volume is at 3,547 calls to date and last year the District was at 3,500 calls which is almost a two percent increase to date. The fire calls are up as well from last year.

Mr. Abrahamian had a question about the graph on page nine of the incident report. He asked Chief Donis to explain a good intent call. Chief Donis gave two examples explaining it can be a call that has been reduced from a code three to a code two, or it could be a call reported as a structure fire but on arrival it is found to be employees testing the structures fire system.

2) General Updates – Information only

Chief Donis reported the fire department is going through a lot of firefighter training with all the firefighters, they are doing a lot of practicing two in and two out.

3) New Construction Activity

Chief Donis Called the District Board's attention to the new construction activity report and asked if they had any questions about the new construction report.

7. BUSINESS MANAGER REPORT

A. Battalion Chief Vehicle

Mr. Barcelos mentioned the District approved the purchase of a new Battalion Chief vehicle. During a conversation with Deputy Chief Cabral, he mentioned the City's Fleet Division will be taking over the repair and maintenance of the Fire Department vehicles as they already maintain all of the other City department's vehicles like the police department. The fire department shop will still repair and maintain all the fire apparatus.

In order to standardize the fleet, the Fleet Division usually purchases Ford vehicles. In the past, the District purchased a Chevrolet Silverado and the fire department has purchased several Silverado's as well for the Battalion Chiefs. Before ordering a new Ford vehicle for the Battalion Chief, Chief Cabral suggested I get direction from the District Board on whether you have a preference in purchasing a Ford or another Chevrolet.

After some discussion and questions it was the District Board's consensus to get bids for both a Ford and Chevrolet pickup and see if there is a price difference.

8. UPGRADE WIRWLESS ACCESS POINTS AT STATIONS 21, 22 AND 23

A. Action item – Consider and approve the purchase of equipment to upgrade the wireless access points at stations 21, 22 and 23.

Mr. Barcelos reported the computer network at the District stations consist of hardwired connections and wireless connections. The wireless connections use a wireless access point which is similar to a router. The Fire Department just recently upgraded all of their wireless access points in their stations and would like to make the same upgrade in the District stations. The wireless access points would give the firefighters stationed at the District stations access to a

wireless network on all their mobile devices such as smart phones, tablets, or laptops. Currently, the District has access points installed but they are outdated and in need of an upgrade. Attached is the quote to replace three wireless access points which comes to \$3,780.

Mr. Abrahamian asked what would happen if the Board denied the purchase of new access points. Mr. Barcelos replied the Information Systems Department (ISD) for the City of Fresno maintains this equipment and they will no longer provide service for the outdated access points so the stations would not have wireless capabilities.

Mr. Koligian asked what is the benefit to the District to have wireless access points? Mr. Barcelos replied it is mostly to standardize all the stations and since the City stations have access to wireless connectivity, it was recommended to install the wireless access points in the District stations as well.

Mr. Nonini asked if the new access points are replacing current equipment and when was the current equipment purchased. Mr. Barcelos replied the current equipment was purchased back in 2009, and this new equipment is just an upgraded version of what we purchased back in 2009.

Mr. Koligian asked Chief Donis what type of work related activities do the firefighters use the wireless connections for? Chief Donis replied they can access with their own devices the Learning Management System (LMS) from their living quarters to do their training instead of sitting in front of the computer in an office. They can access LMS, the rules and regulations and department policies on their tablets or phones.

Mr. Abrahamian asked if there were any more questions and called for a motion to approve the purchase of the wireless access points for stations 21, 22 and 23.

Motion: To approve the purchase of wireless access points at District Stations 21, 22 and 23.

Moved by: Mr. Nonini, second by Mr. Abrahamian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	No	Aye	Aye	4/1

9. AMERICAN AMBULANCE STATION LEASE COMMITTEE REPORT AND RECOMMENDATIONS

A. Action item – Consider and approve to move forward with a 5-year lease agreement with American Ambulance to lease space at the District’s Station 45 located at Shields and Grantland.

Mr. Barcelos reported the Ambulance Station Lease Committee of Mr. Nonini and Mr. Koligian met with me to go over the current lease agreement. Mr. Barcelos mentioned he did some research on the current rental rates to see if they should

be increased. According to a commercial real estate site listing hundreds of commercial real estate properties in the Fresno area, the current rate of \$18 annually per square feet is still comparable to the current rates.

Mr. Barcelos reminded the District Board American gave the District notice that they will no longer be leasing rooms from Station 21 in Kerman or Station 47 located at Bullard and West. So the new agreement would be to rent rooms at District station 45 located at Shields and Grantland.

Mr. Barcelos reported he recently inspected the rooms being used by American Ambulance at Station 45 and found them to be well maintained. American is responsible for routine maintenance and repair of small items while the District repairs and maintains all major repairs to the building and fixtures like a/c and heating units, plumbing and electrical repairs.

There was some discussion about American's responsibility to cleaning the stations American is vacating and whether the current agreement speaks to the responsibility of American when they vacate one of the District's stations. It was recommended to add a clause in the new agreement to have American make a security deposit or to change the wording in the new agreement so it is clear as to the responsibilities of American when they stop leasing one of the District stations.

Motion: To authorize staff to commence the negotiations of a new 5-year term lease agreement with American Ambulance for District Station 45.

Moved by: Mr. Nonini, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

10. OLD BUSINESS

A. Consideration and Approval of Disbursements List for September 2017.

There were no questions.

Motion: To approve the September 2017 disbursements from the West America general account in the amount of \$89,167.51

Moved by: Mr. Nonini, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

B. Review and Acceptance of Monthly Financial Reports

- 1) Fresno County: Cash Balances – All Funds – No Comments
- 2) Budget Report: YTD Expenses Compared to Budget – No Comments
- 3) Revenue and Reimbursement Report – No Comments
- 4) P G & E Report – No Comments.

11. BOARD MEMBER COMMENTS

There were no comments.

12. ANNOUNCEMENTS

A. Next Regular Board Meeting: Thursday, November 16, 2017 at 5:30 p.m.

13. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Gov. Code §94956.9(d)(4).) Number of Cases: 1 *North Central Fire District v. City of Fresno.*

Closed Session Report: There is no action to report from Closed Session.


14. ADJOURNMENT

Motion: To adjourn the meeting at 7:40 p.m.

Moved by: Mr. Nonini, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0


 Cheryl Belluomini, Board Secretary
 North Central Fire Protection District



 Date