

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, NOVEMBER 16, 2017
5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:32 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Ken Abrahamian, Mr. Keith Koligian, Mr. Rusty Souza and Mr. Rusty Nonini arrived a few minutes after roll call.

Also present were Deputy Fire Chief Rich Cabral, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Mr. Barcelos and the flag salute was led by Chief Cabral.

3. PUBLIC COMMENTS

There were no comments

4. CONSENT TO AGENDA

5. APPROVAL OF MINUTES

A. Minutes of Regular Board Meeting of October 26, 2017.

Motion: To approve the minutes of October 26, 2017, as submitted.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

6. PRESENTATIONS – CORRESPONDENCE – REPORT/FIRE CHIEF

A. Fire Chief General Update

1) October Incident Report – Information only

Chief Cabral called the District Board's attention to the October incident report and mentioned two significant fire incidents and asked if there were any questions. There were no questions

2) General Updates – Information only

Chief Cabral reported the Fire Department is hosting a significant training Symposium this week. In downtown Fresno and in multiple jurisdictions around Fresno such as Clovis, Fresno County, Sanger, and North Central, different types of training are being hosted with over 660 firefighters visiting the local area to attend the training. There are over thirty (30) courses being given and it is turning into a very successful symposium. The Symposium is

hosted by the California Fire Chiefs Association's training division and this is their 22nd year of hosting the Symposium.

3) New Construction Activity

Chief Cabral called the District Board's attention to the new construction activity report. There were no questions or comments.

7. DISTRICT AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2017

A. Action item – Consider and approve the District audit as presented by Sanborn and Sanborn Accountancy Corporation for the fiscal year ending June 30, 2017.

Mr. Max Sanborn addressed the District Board and thanked them for the opportunity to present the audit report.

Mr. Sanborn called the District Board's attention to the expressed opinion of Sanborn and Sanborn for the audited financial statements of the District on page one and two of the report. The opinion this year again as in prior years is what is called an unmodified report and that basically states that the financial statements are presented fairly and in accordance with generally accepted accounting principles and there are no major deviations therefrom.

Pages three through eight is the Management's Discussion and Analysis which is designed to be a narrative of the financial highlights of the District for the year.

Mr. Sanborn called the District Board's attention to page nine which is the Statement of Net Position. This is a statement of assets and liabilities. In summary form this financial statement states that the total assets of the District as of June 30, 2017, were \$14,465,064, total liabilities were 3,675,490, and this results in a total net position or total net equity of \$10,789,574. Of this \$3,803,008 is invested in capital assets and \$6,986,566 is available for spending.

Mr. Sanborn continued his report by going through in summary form pages ten through thirteen (13) which are the Statement of Activities, the Balance Sheet and the Statement of Revenue, Expenditures and Change in Fund Balance.

Mr. Sanborn then explained the notes to the financial statements are found on pages fifteen (15) through twenty-two (22). These notes give you more detail with respect to some of the major assets and liabilities, revenue and expenses, as well as point out the accounting policies used to prepare the financial statements.

Pages twenty-four (24) through twenty-six (26) are the budget and actual comparison for the three funds the District had activity for in the year ending June 30, 2017. The three funds are the General Fund, EMS Fund and the Capital Fund.

Mr. Sanborn asked the District Board if they had any questions. There were no questions and the District Board thanked Mr. Sanborn for presenting his audit report and findings. Mr. Abrahamian called for a motion.

Motion: To approve the District audit as submitted by Sanborn and Sanborn Accountancy Corporation for the fiscal year ending June 30, 2017.

Moved by: Mr. Koligian, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

8. AMERICAN AMBULANCE LEASE AGREEMENT FOR STATION 45

A. Action item – Consider and approve a 5-year lease agreement with American Ambulance to lease rooms at District Station 45 located at Shields and Grantland.

Mr. Barcelos reported Mr. Price has reviewed the current agreement and made a few minor changes to the new agreement. Words added are highlighted in blue and the words removed are red-lined. Mr. Barcelos pointed out a few of the changes.

Mr. Abrahamian asked the District Board members if they had any questions. There was a question about the exhibits which was answered by Mr. Barcelos.

There were no more questions so Mr. Abrahamian called for a motion.

Motion: To approve a 5-year lease agreement with American Ambulance to lease rooms at District Station 45 located at Shields and Grantland.

Moved by: Mr. Koligian, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

9. FDAC EBA BYLAWS AMENDMENTS

A. Action item – Consider and approve proposed FDAC EBA bylaws amendments.

Mr. Barcelos reported the Fire District Association of California (FDAC) Employee Benefit Authority (EBA) provides the District's employee health benefits.

The FDAC EBA wants to amend their bylaws and in order to amend them; they need the approval of their member agencies.

Mr. Barcelos mentioned there are two amendments to consider and they are on page fourteen (14) and fifteen (15). The first amendment would authorize the EBA to distribute dividends to member agencies if there is a surplus in operations. The second amendment would authorize the EBA to assess the member agencies their pro-rata share if there is a shortfall.

There was some discussion and questions which were answered by Mr. Barcelos. After the questions, Mr. Abrahamian called for a motion.

Motion: To approve the FDAC EBA Bylaws as amended.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

10. OLD BUSINESS

A. Consideration and Approval of Disbursements List for October 2017.

Mr. Nonini asked why there are three different PG&E bills. Mr. Barcelos explained PG&E will only allow a handful of accounts on each statement. Since the District has five stations each with an electric meter and a gas meter, and some of the stations have more than one electric meter, this is all spread over three different billing statements.

There were no more questions.

Motion: To approve the October 2017 disbursements from the West America general account in the amount of \$94,672.70

Moved by: Mr. Koligian, second by Mr. Abrahamian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

B. Review and Acceptance of Monthly Financial Reports

- 1) Fresno County: Cash Balances – All Funds – No Comments
- 2) Budget Report: YTD Expenses Compared to Budget – No Comments
- 3) Revenue and Reimbursement Report – No Comments
- 4) P G & E Report – No Comments.

11. BOARD MEMBER COMMENTS

There were no comments.

12. ANNOUNCEMENTS

- A. **Next Regular Board Meeting: Thursday, December 21, 2017 at 5:30 p.m.**

13. CLOSED SESSION

- A. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Gov. Code §94956.9(d)(4).) Number of Cases: 1 *North Central Fire District v. City of Fresno.***

Closed Session Report: No action was taken in closed session so there is nothing to report.


14. ADJOURNMENT

Motion: To adjourn the meeting at 7:55 p.m.

Moved by: Mr. Nonini, second by Mr. Koligian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0


Cheryl Belluomini, Board Secretary
North Central Fire Protection District


Date