

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, MAY 24, 2018
5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:33 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Keith Koligian, Mr. Ken Abrahamian, and Mr. Rusty Souza. Mr. Rusty Nonini arrived a few minutes after roll call.

Also present were Fire Chief Kerri Donis, Mr. Ken Price, Battalion Chief Brian Price and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Mr. Barcelos and the flag salute was led by Mr. Koligian.

3. PUBLIC COMMENTS

There were no comments

4. CONSENT TO AGENDA

5. APPROVAL OF MINUTES

A. Minutes of the Regular Board Meeting of April 26, 2018, and the Minutes of Special Board Meeting of March 15, 2018.

There were no questions or comments so Mr. Abrahamian called for a motion to adopt the minutes of April 26, 2018. A separate motion was called for to adopt the minutes of the March 15, 2018, special meeting.

Motion: To approve the minutes of the Regular Board Meeting of April 26, 2018, as submitted.

Moved by: Mrs. Belluomini, second by Mr. Koligian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Abstain	4/0

Motion: To approve the minutes of the Special Board Meeting of March 15, 2018, as submitted.

Moved by: Mr. Koligian, second by Mr. Abrahamian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Abstain	Aye	Abstain	Aye	3/0

6. PRESENTATIONS – CORRESPONDENCE – REPORT/FIRE CHIEF

A. Fire Chief General Update

1. April Incident Report – Information only

Chief Donis called the District Board’s attention to the April incident report and asked if they had any questions. There were no questions.

2. General Updates – Information only

Chief Donis mentioned the City of Fresno rolled out their budget today for FY 2019 and will go through budget motions in June. The Fire Department graduated a class of ten recruits. The Fire Department is now recruiting for entry-level firefighters and the potential recruits are being interviewed right now. The Department is looking to hire a class of about ten to fourteen firefighters.

The Fire Department had their awards and promotional ceremony on May 15th. The Department is also in the process of MOU negotiations.

7. DISTRICT FIREWORK STANDS REQUEST

A. Action item – Consider and approve or deny permission to operate a firework stand in the District to the Non-Profit Organization(s) addressing the District Board tonight.

Jay Johnson with Phantom Fireworks addressed the District Board. He has an existing location in the District used for a firework stand on Shaw Avenue. The group that used this stand last year is not selling fireworks this year so we would like to put another organization at this location. Mr. Johnson is asking the Board’s permission to place the Edison High School Football Boosters in the stand on Shaw.

The District Board asked Mr. Johnson a few questions about the group and the stand at the Shaw location. Mr. Koligian asked Mr. Barcelos how many stands does the District currently have and he replied twenty-one (21) and we are allowed thirty-one (31). After the questions were answered, it was the consensus of the District Board to allow the group from Edison High School to operate a stand as long as they meet all of the other firework stand requirements.

Mr. Abrahamian asked if there was any more questions and having none called for a motion.

Motion: To give permission to the Non-Profit group from Edison High School to operate a firework stand in the District at 480 W. Shaw pending they file and complete all other firework permit requirements.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

8. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES

A. Public Hearing

Mr. Abrahamian opened the floor for the public hearing for public comments on the 2018 weed abatement season at 5:43 p.m.

Mr. Barcelos reported inspections of the problem areas in the District were completed the first week of May by some of the engine companies and me. During the inspections, 139 properties were in violation of the District’s weed abatement policy. After tonight’s public hearing, I will re-inspect the properties

mailed a notice and a work order will be processed for the properties that have not abated their lots and the District's Abatement Contractor will begin to abate these properties.

Mr. Steven Horn was present for the public hearing. He introduced himself and mentioned he lives at 3627 W McKinley. He explained generally he keeps his lot irrigated enough so there are no weeds but this year there are a lot of weeds. My sister was the executor of the property a couple years ago and she had a bunch of people living out back and we don't only have weeds but there is some trash out in the back.

Mr. Nonini asked how many acres is the lot and Mr. Horn replied it is three acres. Mr. Horn explained he has been struggling to keep up with the abatement and is a little behind so he is asking for an extension. The District Board asked Mr. Horn how much time he needs to clear out the weeds and he replied about two weeks.

After some more discussion and explaining to Mr. Horn the expectation of him getting the weeds abated and the liability he has if a fire were to occur on his property, Mr. Abrahamian called for a motion.

Motion: To allow two weeks for Mr. Horn to abate the weeds on his property located at 3627 W McKinley understanding his property will be re-inspected in two weeks and if it is not abated it will be assigned to the District's Abatement Contractor.

Moved by: Mr. Koligian, second by Mr. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

Mr. Abrahamian closed the floor for the public hearing for public comments on the 2018 weed abatement season at 5:54 p.m.

B. Review list of properties sent a "Notice to Destroy Weeds." – Information Only

9. NEW FIRE ENGINES EQUIPMENT INCREASE

A. Action item – Consider and approve the increase in cost to the equipment to be added to the three new fire engines purchased by the District.

Mr. Barcelos reported the three new fire engines have been delivered and the District has been invoiced. It was discovered that the costs to add equipment to the engines estimated at \$86,000 is actually \$110,789 which is an increase of \$24,789 per engine and a total increase of \$74,367. The estimate of \$86,000 which was in the sales agreement with Smeal was an old estimate that was a few years old. Since the District Board awarded the contract to Smeal at the \$86,000 estimate, staff felt it appropriate to have the District Board approve the increase.

Chief Donis mentioned the Fire Department experienced the same increased costs of equipment for the new fire engines they just purchased. She called the District Board's attention to the list attached to the memo listing all the equipment that will be added to the new fire engines. Mr. Souza mentioned the District is a small district with a restricted budget. I believe if the District has equipment that is still in usable

good condition on existing pieces of equipment, that equipment can be transferred to the new equipment in place of buying all new equipment. Battalion Chief Brian Price answered some of these concerns and mentioned the usable equipment will be stored and used on relieve apparatus in the District. All the front-line apparatus will have all new equipment and the equipment on the existing front-line apparatus will go to outfit the reserve apparatus. If one of the front-line apparatus goes down, the reserve engines will be fully equipped and ready to go without having to swap out any equipment. The only equipment that transfers over is the radios because they are assigned to a person not the apparatus.

There was no more discussion or questions so Mr. Abrahamian called for a motion.

Motion: To approve the increased costs of equipment to be added to the three new fire engines purchased by the District.

Moved by: Mr. Koligian, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

10. AMENDMENT OF FIRE CODE ORDINANCE NO. 2016-01

A. Action item – Introduction and review of Fire Code Ordinance No. 2018-01.

Mr. Barcelos mentioned Chief Semonious was going to attend the meeting to present this item to the District Board and answer any questions they might have but something came up and he is not able to be here tonight.

Mr. Price added he was asked by Mr. Barcelos to review the process for amending an adopted ordinance. Mr. Price advised the District will have to follow the same process used to adopt the original ordinance which includes providing the City of Kerman and the County of Fresno a thirty-day comment period.

The District Board decided to table this item to the next regular board meeting in June.

Motion: To continue this item at next month’s District Board meeting on June 21, 2018.

Moved by: Mr. Koligian, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

11. RESOLUTION NO. 18-02 AMENDING THE ADOPTED 2017-2018 FINAL BUDGET

A. Action item – Consider and adopt Resolution No. 18-02 amending the adopted 2017-2018 Final Budget.

Mr. Barcelos called the District Board’s attention to the memo listing the line items to be amended and he explained the reason the items are over budget. The District Board has been aware the budget would need amending due to the settlement agreement with the City of Fresno that increased the fee for the service agreement. The other line items alone would not create the need for an amendment but are being amended because they are over budget and we are going through the process of amending the budget. Amending the budget also gives the District the chance to

add the increased equipment costs for the three new fire engines and the cost of ordering new nozzles which all came up during this fiscal year after the budget was adopted.

Mr. Barcelos mentioned the transfers from 2016-2017 cash carried forward will also have to be amended and he recommended \$700,000 to go into the Capital Fund and \$50,000 to go into the Building Fund. Mr. Barcelos mentioned an amended budget is attached and all the amendments are highlighted on the applicable pages of the amended budget. He asked the District Board if they had any questions.

There were no questions so Mr. Abrahamian called for a motion.

Motion: To adopt Resolution No. 18-02 amending the 2017-2018 Final Budget as presented.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

12. OLD BUSINESS

A. Consideration and Approval of Disbursements List for April 2018

Mr. Nonini asked about check number 2979 written to A-1 Auto for \$2,930.69. He asked what happened to the axle shaft so Mr. Barcelos pulled the invoice. He read through the items repaired listed on the invoice and there were a few items that were high dollar amounts and the axle shaft costs was mainly labor because of where it is located on the pickup.

Motion: To approve the April 2018 disbursements from the West America General account in the amount of \$683,004.64.

Moved by: Mr. Koligian, second by Mr. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

B. Review and Acceptance of Monthly Financial Reports

- 1) Fresno County: Cash Balances – All Funds – No Comments
- 2) Budget Report: YTD Expenses Compared to Budget – No Comments
- 3) Revenue and Reimbursement Report – No Comments
- 4) P G & E Report – No Comments.

13. BOARD MEMBER COMMENTS/REPORTS

Mr. Souza mentioned he will not be able to attend the June 28th meeting. There were no other comments from the board members.

Mr. Abrahamian reported he talked to Mr. Henry to follow up with some of the Operations Committee's previous discussions, he suggested scheduling a special meeting for a presentation of information gathered by him as a consultant for the District. The District Board discussed possible dates for the special meeting and decided to change the regular meeting to June 21, 2018 and try scheduling the special meeting that same week a day or two before the 21st.

14. ANNOUNCEMENTS

A. Next Regular Board Meeting: Thursday, June 28, 2018, at 5:30 p.m.

Motion: To reschedule the regular board meeting in June from June 28th to a week earlier on Thursday June 21, 2018, at 5:30 pm.

Moved by: Mr. Nonini, second by Mr. Abrahamian.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

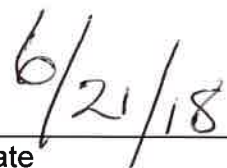
15. ADJOURNMENT

Motion: To adjourn the meeting at 6:25 p.m.

Moved by: Mr. Nonini, second by Mr. Koligian.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Aye Aye 5/0


Cheryl Belluomini, Board Secretary
North Central Fire Protection District


Date