

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, JUNE 22, 2017
5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:30 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Ken Abrahamian, Mr. Keith Koligian and Mr. Rusty Nonini. Mr. Rusty Souza was absent.

Also present were Fire Chief Kerri Donis, Mr. Ken Price, and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Mr. Barcelos and the flag salute was led by Chief Donis.

3. PUBLIC COMMENTS

There were no comments

4. CONSENT TO AGENDA

5. APPROVAL OF MINUTES

A. Minutes of Regular Board Meeting of May 25, 2017.

Motion: To approve the minutes of May 25, 2017, as submitted.

Moved by: Mr. Abrahamian, second by Mrs. Belluomini

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Abstain	Abstain	Absent	2/0/2

6. PRESENTATIONS – CORRESPONDENCE – REPORT/FIRE CHIEF

A. Fire Chief General Update

1) May Incident Report – Information only

Chief Donis reported there were 445 incidents in May and the year to date amount is 1,885 which is down about 4.5 percent from last year.

2) General Updates – Information only

Chief Donis reported due to the hot weather, the department has multiple fires which occur simultaneously more often than other times of the year. The City approved their 2017-2018 fiscal year budget today.

3) Water Tender Usage

Chief Donis called the District Board's attention to the memo in their packet. Due to the purchase of two new water tenders, the Department is recommending the sale of old water tender 23 and to keep old water tender 21 as a reserve water tender to be housed at station 45.

Mr. Price mentioned the disposition of old water tender 23 will need to be placed on next month's agenda for the board to take action on selling the tender.

4) Battalion Chief 2 Update

Chief Donis mentioned the Battalion Chief 2 vehicle is a 2009 with 172,000 miles on it and is overdue to be replaced. The estimate to replace is \$90,000.

7. BUSINESS MANAGER REPORT

A. Solar Power Review

Mr. Barcelos called the District Board's attention to the spreadsheets attached to the Business Manager memo. The spreadsheets show a years' worth of solar panel output for all three stations and the annual savings in electrical costs.

The total savings was \$34,589.

Mr. Barcelos explained the Net Energy Metering (NEM) monthly billing statements and how the District pays an annual true-up bill instead of a monthly billing statement for electrical usage.

8. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES

A. Public Hearing

Mr. Abrahamian opened the floor for the public hearing for public comments on the 2017 weed abatement season at 5:43 p.m.

There were no public comments.

Mr. Abrahamian closed the floor for the public hearing for public comments on the 2017 weed abatement season at 5:44 p.m.

B. Review list of properties sent "Notice to Destroy Weeds" – information only

Mr. Barcelos called the District Board's attention to the list of properties that received a notice to destroy weeds. He mentioned out of the 118 notices mailed out in May, 32 properties were not abated and assigned to the District's abatement contractor.

9. PRELIMINARY BUDGET FOR THE 2017-2018 FISCAL YEAR

A. Action item – Consider and adopt the District's Preliminary Budget for the 2017-2018 Fiscal Year.

Mr. Barcelos called the District Board's attention to the budget memo in the board packets and began to go over the highlights.

Fiscal year 2016-2017 highlights:

The property tax revenue was projected to increase by three percent but is now projected to be 6.7 percent. This is an increase in tax revenue of \$287,109 from the projections and \$521,198 over tax revenue received last fiscal year.

The 2016-2017 operating net revenue was projected to be \$1,806,247. Due to the increase in tax revenue over projections, the net operating revenue is now projected to be \$2,210,743, which is an increase of \$404,496.

Operating expenses are projected to be \$81,702 under budget. Mr. Barcelos mentioned the expenses are listed on page four and he went through the list of expenses on page four for both the 2016-2017 fiscal year and the projected expenses for the 2017-2018 fiscal year. There were no questions.

Mr. Barcelos mentioned the Capital and Building fund expenditures for the year.

The total ending cash balances for all District funds for June 30, 2017, is projected to be \$10,176,718, which is an increase from last year of \$2,069,939.

Fiscal year 2017-2018 highlights:

The projected increase in property tax revenue is three percent again. This can change based on the increase in assessed values in the tax roll. The tax roll is not available yet but will be published by the time the final budget is adopted in August.

Total operating expenses are projected to increase \$571,902. Most of this increase comes from the \$374,594 reduction from the service agreement settlement that has expired.

The net operating revenue for 2017-2018 is projected to be \$1,882,880.

Mr. Barcelos mentioned the Capital fund projects proposed for 2017-2018:

- Purchase three new fire engines totaling \$1,999,384.
- Purchase new Battalion Chief vehicle for \$90,000
- Install A/C unit in the communications room at station 45.

District staff is proposing the following transfers from operating cash carried forward from fiscal year 2016-2017.

- Transfer \$1,200,000 to the District's Capital Equipment Fund.
- Transfer \$300,000 to the District's Reserve Fund.
- Transfer \$200,000 to the District's Building Fund

Total ending cash balances for all district funds projected for June 30, 2018, is \$9,712,450, which is a decrease of \$467,289 from June 30, 2017.

Mr. Barcelos asked if there were any questions, seeing none, Mr. Abrahamian called for a motion.

Motion: To adopt the 2017-2018 Preliminary Budget as presented.

Moved by: Mr. Koligian, second by Mr. Nonini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Aye Absent 4/0

10. ANNUAL FINANCIAL REVIEW

A. Action item – Consideration and approval of payment to the City of Fresno for the results of the annual financial review.

Mr. Barcelos mentioned every June a financial review is conducted to reimburse the Fire Department for expenses they paid for the District or to receive reimbursement owed to the District.

Mr. Barcelos called the District Board's attention to the list of expenses and credits listed on the memo in their board packet. He explained all the line items on the list and asked if there were any questions. Mr. Nonini asked about the labor hours spent for the new water tender. Mr. Barcelos explained this was for all the tests the shop performs on a new piece of equipment before it is placed into service.

There were no more questions so Mr. Abrahamian called for a motion.

Motion: To approve payment of \$14,463.74 to the City of Fresno.

Moved by: Mr. Nonini, second by Mr. Koligian.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Aye Absent 4/0

11. OLD BUSINESS

A. Consideration and Approval of Disbursements List for May 2017.

There were no questions.

Motion: To approve the May 2017, disbursements from the West America general account in the amount of \$61,977.31.

Moved by: Mr. Koligian, second by Mr. Nonini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Aye Absent 4/0

B. Review and Acceptance of Monthly Financial Reports

- 1) Fresno County: Cash Balances – All Funds – No Comments
- 2) Budget Report: YTD Expenses Compared to Budget – No Comments
- 3) Revenue and Reimbursement Report – No Comments
- 4) P G & E Report – No Comments.

12. BOARD MEMBER COMMENTS

There were no comments.

13. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, July 27, 2017 at 5:30 p.m.

14. CLOSED SESSION

A) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Gov. Code §94956.9(d)(4).) Number of Cases: 1 *North Central Fire District v. City of Fresno.*

Closed Session Report: There is no action to report from closed session.

15. ADJOURNMENT

Motion: To adjourn the meeting at 6:50p.m.

Moved by: Mr. Nonini, second by Mr. Koligian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Aye	Absent	4/0


 Cheryl Belluomini, Board Secretary
 North Central Fire Protection District



 Date