

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, DECEMBER 21, 2017
5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:35 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Ken Abrahamian, Mr. Keith Koligian and Mr. Rusty Souza. Mr. Rusty Nonini was absent.

Also present were Fire Chief Kerri Donis, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Mr. Barcelos and the flag salute was led by Chief Donis.

3. REORGANIZATION OF BOARD OFFICERS

A. Election of Board Chair, Board Vice-Chair and Board Secretary

Mr. Abrahamian opened the floor for nominations for Board Chair, Board Vice-Chair and Board Secretary.

Mr. Koligian nominated Mr. Abrahamian for Board Chair.

Mr. Souza made a nomination to re-elect all the members currently serving as Board officers.

There was no more nominations and it was the District Board consensus to accept Mr. Souza's nomination and re-elect all the current Board members serving as Board officers. Mr. Abrahamian closed the floor for nominations and called for a motion.

Motion: To elect Mr. Abrahamian as Board Chair, Mr. Nonini as Board Vice-Chair and Mrs. Belluomini as Board Secretary.

Moved by: Mr. Souza, second by Mr. Koligian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0

4. PUBLIC COMMENTS

There were no comments

5. CONSENT TO AGENDA

6. APPROVAL OF MINUTES

A. Minutes of Regular Board Meeting of November 16, 2017, and Minutes of Special Board Meeting of November 27, 2017.

Motion: To approve the minutes of Regular Board Meeting of November 16, 2017, and Minutes of Special Board Meeting of November 27, 2017, as submitted.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0

7. PRESENTATIONS – CORRESPONDENCE – REPORT/FIRE CHIEF

A. Fire Chief General Update

1) November Incident Report – Information only

Chief Donis updated the District Board on the incidents to date in the District. The calls this month came to 388, the call volume to date is up about 2.8 percent from last year. Chief Donis reported the City of Fresno is experiencing a five percent increase over calls from last year.

2) General Updates – Information only

Chief Donis reported the Fire Department is going to have a recruit class starting January 29th with either twelve or thirteen recruits. It will be a fifteen week academy.

Chief Donis mentioned a record number of training classes occurred in 2017. The classes are in alignment with the SART recommendations. Chief Donis is proud to report the SART Committee have 91 percent of all 166 SART recommendations either in process or completed.

Station 20 in the Fig Garden Fire District is being remodeled.

Chief Donis mentioned the Fresno Bee is going to do an article on overtime in the City of Fresno. In 2016, there was about \$19 million dollars used for overtime and a significant amount of this overtime is from the fire department. Chief Donis explained the fire department has low relief pool members which means we don't have extra people available to fill vacancies for sick leave, injuries or vacation leave. The City has a constant staffing policy that requires us to have all the vacancies filled every day.

3) New Construction Activity

Chief Donis called the District Board's attention to the new construction activity and asked them if they had any questions. There were no questions.

8. BUSINESS MANAGER REPORT

A. RDA Oversight Committee Nominations.

Mr. Barcelos reported in July, 2018, all Redevelopment Agencies (RDA) oversight boards will be consolidated to one oversight board per county. An oversight board is being put together for the County of Fresno and LAFCO sent notice to the District to ask for nominations to elect a special district representative to the RDA oversight board for Fresno County.

Mr. Barcelos explained there is a list of twenty-six (26) special districts in Fresno County that are eligible to nominate a candidate and then vote for one of the candidates nominated. If there are no nominations from the special districts, the Governor of California will appoint someone to fill this spot on the oversight board.

There were some questions about the RDAs and the effect this has on the District and the need for a special district representative. Mr. Price explained how Governor Brown discontinued RDAs a few years ago and the oversight boards will meet to finalize the sale of land purchased for redevelopment projects or make decisions on how the money is redistributed back to the special districts, cities and counties. The oversight boards will be made up of representatives from the various types of agencies in the county including one representative from the special districts in the County.

Mr. Barcelos explained after the nominations are received, if there is more than one nominee, the special districts will get a ballot to elect which candidate becomes the special district representative for the Fresno County RDA oversight board.

There were no more questions and it was the District Board consensus to make no nominations for the oversight board at this time.

9. DISCUSSION REGARDING AMENDMENT TO SERVICE AGREEMENT BETWEEN THE NORTH CENTRAL FIRE PROTECTUION DISTRICT AND THE CITY OF FRESNO.

Mr. Price reported at a special meeting, this District Board approved the fifth amendment to the service agreement. The City of Fresno approved the amendment the following week and the agreement was executed and is now in effect, the first payment due in January. The District will make monthly payments of \$600,000 for the next eighteen (18) months. Mr. Price asked the District Board if they had any questions.

Mr. Abrahamian asked some questions about the monthly payments and Mr. Price answered them.

There were no more questions.

10. SERVICE AGREEMENT PAYMENT TO THE CITY OF FRESNO

A. Action item – Consider and approve payment for the Service Agreement with the City of Fresno.

Mr. Barcelos called the District Board's attention to the memo in their packet listing the semi-annual payment to the City of Fresno for the service agreement and the payment adjustments listed on the memo.

Mr. Barcelos went through the list of adjustments explaining these adjustments are to reimburse the fire department for items like station maintenance, labor and parts provided by the shop, and other District expenses paid by the fire department. There are a few items listed to reimburse the District for items like lease payments for station 45 and utility reimbursement per the lease agreement for station 45.

After going through the list on the memo, Mr. Barcelos asked if there were any questions. Seeing none, Mr. Abrahamian called for a motion to approve the payment to the City of Fresno.

Motion: To approve the payment for the Service Agreement with the City of Fresno due by December 31, 2017.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0

11. SDRMA WORKERS COMP RESOLUTION NO. 17-07

A. Action item – Consider and adopt Resolution No. 17-07 to declare the governing body members and volunteers shall be deemed to be employees of the District for the purpose of providing workers' compensation coverage for said certain individuals while providing their services.

Mr. Barcelos reported the District received a notice from SDRMA, the District's workers comp agency. The notification states that according to a California labor code provision, any District governing body members covered by SDRMA must adopt a resolution stating the governing body and/or volunteers shall be deemed to be employees of the District for the purpose of providing workers compensation coverage.

Mr. Barcelos explained currently the District Board is covered under the District's workers compensation insurance with SDRMA but in order to continue coverage, the District must approve this resolution per the California Labor Code. Mr. Price has reviewed the resolution and approved it to form.

There were no questions or comments so Mr. Abrahamian called for a motion to adopt the resolution.

Motion: To adopt Resolution No. 17-07 declaring that governing body members shall be deemed to be employees of the District for the purpose of providing workers' compensation coverage while providing their services.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Absent Aye 4/0

12. STAFF VEHICLE BIDS

A. Action item – Consider and approve one of the submitted bids to purchase a new staff vehicle.

Mr. Barcelos obtained specs for a Chevrolet Cruze after looking at a few different models for the purchase of a vehicle to be used by district staff. Mr. Barcelos explained he called six different local dealers to see if they were interested in providing a bid to the District and five of them agreed to provide a bid.

An invitation was mailed out to the five dealers and only one dealer submitted a bid. Mr. Barcelos handed out a copy of the bid submitted by H & J Chevrolet for \$20,224.00.

There were some questions about the lack of response and Mr. Barcelos mentioned last time the District went out to bid for a staff vehicle only one bid was submitted even though several dealers were sent an invitation.

There were no more questions so Mr. Abrahamian called for a motion.

Motion: To accept the bid submitted by H & J Chevrolet to purchase a new staff vehicle.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Absent Aye 4/0

13. BOARD MEETING DATES – CALENDAR YEAR 2018

A. Action item – Consider and approve board meeting dates for the 2018 calendar year.

Mr. Barcelos called the District Board's attention to the dates listed for the regular board meetings for the 2018 calendar year.

Mr. Abrahamian asked the District Board, Chief Donis and Legal Counsel if the dates for the meetings created any conflicts for them and all replied the dates listed look good so Mr. Abrahamian called for a motion.

Motion: To approve the dates and times scheduled for the 2018 District board meetings.

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Koligian: Mr. Nonini: Mr. Souza: Vote:
Aye Aye Aye Absent Aye 4/0

14. OLD BUSINESS

A. Consideration and Approval of Disbursements List for November 2017.

Mr. Koligian asked if the check written for cleaning the solar panels was correct. Mr. Barcelos explained the amount is paid annually and it is for two cleanings each year for all three stations.

Motion: To approve the November 2017 disbursements from the West America general account in the amount of \$92,492.14

Moved by: Mr. Koligian, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0

B. Review and Acceptance of Monthly Financial Reports

- 1) Fresno County: Cash Balances – All Funds – No Comments
- 2) Budget Report: YTD Expenses Compared to Budget – No Comments
- 3) Revenue and Reimbursement Report – No Comments
- 4) P G & E Report – No Comments.

15. BOARD MEMBER COMMENTS

Mrs. Belluomini mentioned she went by the Bullard station at night and asked why there is no lighting on the outside of the station. Mr. Barcelos stated he would go to the station to see what needs to be done to add some lights to come on at night outside the station.

Mr. Koligian and Mr. Abrahamian thanked Mr. Price, Mr. Souza and Mr. Barcelos for all their work to help get the amendment to the service agreement with the City of Fresno completed and wished everyone a Merry Christmas.

Mr. Abrahamian asked Mr. Price if the District can appoint a committee to deal with any upcoming situations like what the District went through with negotiating the amendment to the service agreement. Instead of bringing everything to the Board all the time, if there is an issue an Ad Hoc Committee can talk about whether it is with the Fire Chief, Legal Counsel or staff. How can the District go about creating an Ad Hoc Committee?

Mr. Price replied the Board Chair has the discretion to form an Ad Hoc Committee. An Ad Hoc Committee by its definition would have a purpose that once the purpose is completed the committee is dissolved. So it is just a matter of framing the purpose for the Ad Hoc Committee. For example, if the Ad Hoc Committee is a planning committee, the Chair has the authority to appoint that committee and to appoint the members of that committee. The committee is not subject to the Brown Act but the committee can meet with the Chief, me or staff and you do not have to post it. A five-member Board can have only up to two members appointed to an Ad Hoc Committee.

Mr. Abrahamian asked Mr. Price what he would suggest knowing what the District has gone through, how he would define the purpose of such a committee. Mr. Price replied I would compare it to a strategic planning committee where issues have come to the

attention of the board in the process of working on this contract amendment. It seems like those issues would be in the purview of the committee including obviously the issue involving renegotiation with the City and operational issues and things like that. Items the District might need to communicate with the Chief like some of the recent issues, you can just call the committee a short-term operations committee or something like that. Mr. Abrahamian asked if this committee could also cover maintenance of the station and potential issues with upkeep. Mr. Price replied yes, as long as an action is not required to resolve the issue such as an appropriation of funds.

Mr. Abrahamian appointed Mr. Koligian and himself to be on the Operations Ad Hoc Committee.

16. ANNOUNCEMENTS

A. Next Regular Board Meeting: Thursday, January 25, 2018, at 5:30 p.m.

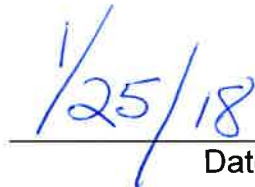
17. ADJOURNMENT

Motion: To adjourn the meeting at 6:25 p.m.

Moved by: Mr. Koligian, second by Mr. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Koligian:	Mr. Nonini:	Mr. Souza:	Vote:
Aye	Aye	Aye	Absent	Aye	4/0


Cheryl Belluomini, Board Secretary
North Central Fire Protection District


Date